



VESTSHELL INC.  
**Supplier Quality Clause**

- 1) Please send your invoice by email to [AP@vestshell.com](mailto:AP@vestshell.com) or by mail to the address indicated on our purchase order.
- 2) We will not accept any price increase without prior notice and written acceptance.
- 3) We cooperate with customer designated or approved suppliers and Vestshell approved suppliers.
- 4) Our purchase order number must appear on all invoices, shipping cartons, packing slips, calibration certificate and bills of lading.
- 5) Non-Canadian suppliers must provide commercial invoice (3) copies indicating country of origin c/w Harmonized System tariff number (HS commodity code) or supply a certificate of origin with (3) copies of commercial invoice.
- 6) The supplier's quality system must be at least ISO9001/AS9100 compliant. Upon request, an inspection of your facility can be performed by Vestshell, its customers, or any other regulatory agency. A certificate of compliance is required.
- 7) Supplier must notify Vestshell of any non-conforming product and must obtain Vestshell's approval prior to shipment.
- 8) Supplier must notify Vestshell of any changes in its products and/or manufacturing processes and, if applicable, obtain written approval from Vestshell.
- 9) Any changes that may affect the quality of the product ordered must be documented and communicated in writing to Vestshell prior to implementation of the change.
- 10) Any change in supplier, including a change in manufacturing location and any significant change in QMS, must be communicated to Vestshell for approval. Vestshell's customer approval may be also required.
- 11) Supplier shall flow down to external providers applicable requirements including customer requirements.
- 12) If certification is incomplete, the supplier is required to keep records for at least 10 years.
- 13) Calibration services:
  - a. As-found and as-returned results must be stated on the calibration certificate.
  - b. Calibration results must be traceable to national and/or NIST standards.
  - c. The laboratory must be ISO 17025 accredited and perform work only within the scope of that accreditation.
  - d. The calibration report shall include identification of the laboratory equipment or standards.
  - e. The service supplier shall not subcontract the service to any other supplier.
  - f. Vestshell must be notified of any condition that adversely impacts the laboratory's ability to maintain the scope of accreditation.
  - g. Additional technical and quality requirement, as necessary, based on a review of the procured scope of service, including, but not limited to, tolerance, accuracies, ranges and industry standards must be documented.
- 14) Supplier must notify Vestshell within 24 hours of shipment of suspected non-conforming material regardless of destination.
- 15) Supplier personnel must understand their contribution to product and service compliance, product safety and ethical behavior, must be aware and vigilant for Malpractice and Fraud and Falsification (F&F).
- 16) Prevention of counterfeit parts in accordance with AS6174, prevention of FOD in accordance with AS9146. Supplier must report counterfeit parts to Vestshell within 3 business days of confirmation.
- 17) Vestshell reserves the right to evaluate the performance of our suppliers that are providing products or services impacting our manufacturing process.

VESTSHELL INC.  
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Please contact one of our representatives if you require further information.